



Chattanooga Amateur Radio Club

Privacy Policy

Safeguarding the personal information of our members, visitors, and guests.

Privacy Policy.

We Respect Your Privacy

At the **Chattanooga Amateur Radio Club (CARC)**, we are committed to providing our membership, visitors, and guests with a superior club environment and member services, along with the peace of mind knowing that the security of your personal information is one of our top priorities. We understand your concerns about guarding information about you and we want to assure you that we have taken steps and will continue to take steps, to safeguard that information.

1. What Personal Information Do We Collect?

In connection with applications for membership in our club and other organizations like the ARRL, as well as club activities & events, it is often necessary that we collect certain personal information about you. We obtain this information from applications and other forms you submit to us and from other sources, such as our website. We may obtain information such as your name, address, date of birth, e-mail address, training you may have taken related to amateur radio, etc., as necessary to perform services on your behalf or to deliver club services or information to you, or to fulfill other requirements. "Personal information" does not include information that is lawfully obtained from publicly available sources, or from federal, state or local government records lawfully made available to the general public.

2. Is Personal Information Shared with Others?

The CARC respects your privacy and we will not share personal information we collect about you except as required by law or to process any request you have made for membership in other organizations or participation in a club event or activity. It is our policy that we do not disclose or make available club membership rosters, meeting attendee lists, etc. (or electronic files containing

Privacy Policy continued...

such information) or derivative information, except in furtherance of specific club projects, goals, or other business requirements. Club members may share their own personal information or request personal information directly from others as they see fit; however, the CARC will not provide or assist in efforts to obtain or derive such information about its members, guests, or visitors.

3. How Do We Protect the Confidentiality, Security and Integrity of Personal Information?

The CARC safeguards personal information contained in both paper and electronic records. Properly securing the information we collect is a primary commitment. We meet security and privacy standards for both e-commerce and personal information, ensuring the security and confidentiality of such information in a manner consistent with industry practices.

We maintain physical, electronic and procedural safeguards to protect the information we collect. Access to such information is restricted to authorized CARC staff who need it in order to perform transactions related to provide products, services, or information to you. CARC staff are trained in the proper handling of such information.

4. Changes to this Privacy Policy

The CARC Executive Board may at any time, without notice and in its sole discretion, amend this policy from time to time. Please review this policy periodically. Your continued use of CARC website after any such amendments signifies your acceptance thereof. Application for membership or renewal is conditioned upon your acceptance of this policy.

5. Questions or Suggestions

If you have questions or suggestions about this privacy policy or your own personal information, please e-mail us at privacy@w4am.net.